

## **Town of Little Creek Council Meeting Minutes for December 1, 2025**

The meeting of the Little Creek Town Board was called to order at 7:01 pm by Mayor Edward Strouse. Four Commissioners were present in person. Commissioner T. May declared that four out of four members of the Board of Commissioners were present, therefore, the Town Council had a quorum and was free to conduct business and begin the meeting. The four members of the Board of Commissioners who were present in person for the Town of Little Creek Council Meeting: Commissioner Edward Strouse, Commissioner Adrienne Hegman, Commissioner Dennis May, and Commissioner Theresa May. Eight members of the public were in attendance in person for the general meeting: Joe McGonigal, Shawn Brightenti, Joanne Sullivan, Judy Hegman, Carol Puleo, Carol Williams, Bill Clark, and Penny Gentry. There were no residents in attendance via Zoom during this meeting.

The meeting minutes from the previous month were sent to the Commissioners in electronic form prior to this meeting for review. The meeting minutes were also provided as hard copies for those in attendance. A motion to accept the meeting minutes from September was made by Commissioner Hegman and seconded by Commissioner D. May. When put to the full Board for a vote this motion was passed unanimously.

The Treasurer's report covering the period from November 3, 2025, to December 1, 2025, was sent in electronic form to the Commissioners prior to the meeting for review. The report, and the list of current bills, were presented as hard copies by Commissioner Hegman to those in attendance. Since there were no questions posed by the residents, Commissioner T. May made a motion to accept the report as presented and to pay the current bills. The motion was seconded by Commissioner D. May. When put to a full vote by the board it was passed unanimously.

### **Committee Reports**

- a) **Planning Commission** – Carol Williams
  - No new permits were requested last month.
- b) **Parks and Recreation** – Commissioner Hegman
  - i) **Dog Park** - Commissioner Hegman
    - Ms. Freese has resigned from her role at the Dog Park.
    - Rick Moore is unavailable so we need help at the dog park.
- c) **Code Enforcement** – Commissioners Theresa and Dennis May
  - Tow Yard update: Awaiting a response from Shannon Morris from Kent County Code Enforcement regarding the property located at 614 Main Street. Called Levy Court to speak with Kent County Code Enforcement several times and still have not received a response.
  - The Bailey property update: There are trees that need to be trimmed. These trees are leaning on Helen Roddy's fence. The RV in the front yard does start, and Betty has found someone who is willing to remove both RVs from the property. Dennis will continue to work toward following up on these issues with Betty Bailey.
  - Another letter needs to be sent to Letterman concerning the rodent problem at the property located on Wilson Street.

d) **Little Creek Fire Company Report** – President Frazier/Chief Scott Bundek

- Nothing new to report.

**Old Business –**

**a) Northern / Southern Flood Study** - Commissioner Strouse

- Nothing new to report
- Property is still in the process of being acquired.
- Paperwork is ready to be signed but a new date needs to be set as Mayor Strouse was unable to a scheduling conflict.

**b) ORPT 2024** – Commissioner Strouse

- ORPT Max. \$75,000
- Buckson \$29,991
- Grant has been extended to December 2025

**c) ORPT 2025** – Commissioner Strouse

- The ORPT Max. grant of \$45,000 has been approved. The Town portion is \$15,000.
- Dill Masonry has installed the pad for the new pavilion.
- The builder, Outback Builders, has been hired to build the pavilion. They are working on drawings for the proposed project and have suggested expanding the original size requested by a small amount.
- The new dimensions for the width of the pavilion is 22 feet.
- The drawings have gone to permitting for approval to build.

**d) ORPT 2026** – Commissioner Strouse

- The paperwork for the final phase of the application process has been submitted and we are waiting to hear if we received approval for the funds. This grant would be used to build/install an outdoor bathroom next to the Town Hall. There are several options being researched. The Board is waiting for quotes for this project. This grant would cover \$90,000 and the Town's contribution would need to match the amount of \$30,000. The location of the bathroom is still being discussed.

**e) Pedestrian Study/Traffic Calming** – Commissioner Strouse

- The sidewalks throughout town were repaired/leveled in July using CT Funds.
- There are a few areas that need additional attention, as they have sunk again. The Dry Zone team will be coming out to repair these areas. One of the places that needs additional repair is in front of Glenn Garvry's house.
- Mayor Strouse attended the Kent MPO presentation on 9/3/25 and met with the Governor's Office on 9/19/25 concerning traffic issues in Little Creek. The Committee approved the Kent MPO report and requested follow up meetings to give status on the progress in resolving issues.
- Speeding stories were aired on WBOC again on September 24, 2025. Then there was a strong DSP presence in the town on September 28, 2025. The issue was also brought to the attention of Governor Meyers by Mayor Strouse during their September 2025, meeting. The Governor is asking for new numbers from our traffic data collection. The committee approved a follow up meeting to help resolve our

traffic issues. Additional meetings are being scheduled with people who can help. This includes meeting with the state transportation agency.

- Waiting on final report from Kent County MPO.
- There is a plan to meet monthly and the Director of Highway Safety serves as a member of this committee.

**f) Municipal Elections** – Commissioner Strouse

- There is still one position left unfilled on the Town Board.

**g) NFIP (National Flood Insurance Program) Compliance Walkabout** – Commissioner Strouse

- The audit was conducted on April 2.
- Only a few issues were mentioned in the report.
  - Hegman - Shed Vents. The Shed vents have been received and need to be installed.
  - Chilton – Propane Tank. Mr. Chilton contacted Sharp Energy, and they anchored his propane tank securely for free.
  - Bailey – Commissioner Dennis May - RVs. Betty Bailey spoke with members of the Town Board and is working with them to develop a plan for the removal of the RVs. She is unable to drive them and is willing to work with Council to find solutions, but she needs assistance with implementation.
- The NFIP representative will be kept informed of the plan and progress in rectifying the violations cited after the audit walkabout.

**h) Comprehensive Plan** - Commissioner T. May

- Town Solicitor had no substantive information

**i) Electric Rates** – Commissioner Strouse

- The City of Dover raised the electricity rates by 10%
- Mayor Strouse met with the City of Dover Mayor, the City Manager, and Councilmen on September 5, 2025.
- The City of Dover Council members agreed to investigate providing a rate for the Town for trash removal as compensation for raising electricity rates for our residents while providing no real services to the Town outside of municipal streetlights. By arranging trash removal for the Town through a contractor, the residents would still be responsible for paying to have the trash removed. The rate would be cheaper than residents are paying at this time and removal would occur on the same day. If this is not feasible, then we will investigate another service that the City of Dover can provide.
- Mayor/Chairman Christiansen has also requested follow up meetings to work on some of the issues in the report.
- Town Council members are waiting to hear back from Dover about a new trash contract.

**j) Unincorporation of the Town** – Commissioner Strouse

- Commissioners on the Town Board need to hold a meeting to discuss options and impact on future of the Town.

- k) Town Hall Cameras** – Commissioners D. May and Strouse
  - A quote of \$3,028.00 was submitted by IES (Independent Electric Services) to put in the cameras and outfit Town Hall with wiring necessary to monitor camera footage, etc. IES has won the bid for this project. Commissioner D. May will follow up with the representative of IES to schedule a date for this project to begin.
- l) Newsletter** - Commissioner Strouse
  - We are working on a Town Newsletter to distribute to residents.

## **New Business**

## **Public Comment**

## **Adjournment**

A motion to adjourn the meeting was made by Commissioner Hegman and seconded by Commissioner T. May. Motion was carried, and the meeting officially ended at 7:34 pm.

Respectfully submitted,

Theresa May

Secretary