

September 2025 Little Creek Town Board Meeting Agenda

September 8, 2025

- I. Call to Order** (Mayor Strouse)
- II. Confirmation of Commissioner Quorum** (Commissioner T. May)
- III. Approval of the Minutes from the June and July Meeting** (Clerk T. May)
- IV. Treasurer's Report** (Treasurer Hegman)
 - a. Bills
- V. Committee Reports**
 - a. Planning Commission (Ms. Williams)
 - b. Parks and Recreation (Commissioner Hegman)
 - i) Dog Park (Ms. Freese)
 - c. Code Enforcement (Commissioners Theresa and Dennis May)
 - i) Tow Yard
 - ii) Bailey Property
 - iii) Grass
 - d. Little Creek Volunteer Fire Company Report (President Frazier/Chief Bundek)
- VI. Old Business**
 - a. Northern/Southern Flood Study (Commissioner Strouse)
 - Contract for design on hold until property is acquired
 - LeBeau property appraisal was accepted by the family
 - Meeting with Nature Conservancy on the 10th to sign paperwork to agree to accept the property once acquired
 - **One parcel may need to be annexed**
 - Defense Community Infrastructure Program
 - Awaiting property acquisition
 - b. ORPT 2024 (Commissioner Strouse)
 - Park Improvements

- ORPT Max. \$75,000
 - Buckson \$29,991
 - Playground mulch, dog park sunshades (Work Detail 14 September)
 - Grant extended until December 2025
- c. ORPT 2025 (Commissioner Strouse)
- Pavilion
 - ORPT Max. \$45,000
 - Town \$15,000
 - Location: Parallel to Basketball Court
 - Pavillion will be 22 ft due to needing footers
- d. ORPT 2026 (Commissioner Strouse)
- Bathroom
 - ORPT \$90,000
 - Town \$30,000
 - Final application submitted
- e. Pedestrian Study (Commissioner Strouse) (Dover Kent MPO)
- Sidewalks were repaired/leveled out on July 16 using CTF funding
 - I met with the Governor's Office, DelDot and DSP on 2 September. Once DSP gets the data from the radar trailer, we will have another meeting.
 - On 3 September I attended the presentation of the Kent MPO final report. The Committee approved the report and requested follow-up meetings to give status updates on the progress in resolving our issues. The Director of Highway safety is going to contact me and has committed to assisting us.
- f. Well Testing (Commissioner Strouse)
- If you tested positive once you can get a new well
 - Well driller is currently reaching out to homeowners

g. Municipal Elections

- There is still one position left unfilled

h. NFIP Compliance Walk About (Commissioner Strouse)

- Conducted on 2 April; We had just a couple issues
 - Hegman Shed Vents received, need to install
 - Chilton Propane Tank Anchored
 - Bailey RVs (Commissioner Dennis May)

i. Town Hall Roof Repair (Commissioner Strouse)

- \$9,700/Bright Side Roofing
- \$10,970/Economy Roofing
- The post office annual inspection was on 4 September. We are going to get a notice from them in a few weeks letting us know this needs to be fixed. The gutters also need some repair.

j. ARPA Reporting

- \$1,000 spent late (after 31 December 2024)
- Unknown if other expenses will be approved (\$10,223)

k. Electric Rate

- City of Dover to raise rate by 10%
- I had a meeting with a few of the Council Members and Dover's Mayor on 5 September.

l. Un-Incorporation of the Town

- a. Commissioners will hold a meeting to discuss this issue.

m. Town Hall Cameras

- a. \$3,028 IES

VII. New Business

- a. Mayor's Fall Festival

VIII. Public Comment

IX. Adjournment