

Town of Little Creek Council Meeting Minutes for March 3, 2025

The meeting of the Little Creek Town Board was called to order at 7:00pm by Mayor Edward Strouse. Four Commissioners were present in person. Commissioner T. May declared that four out of four members of the Board of Commissioners were present in person, therefore, the Town Council had a quorum and was free to conduct business and begin the meeting. The four members of the Board of Commissioners present for the Town of Little Creek Council Meeting: Commissioner Edward Strouse, Commissioner Adrienne Hegman, Commissioner Dennis May and Commissioner Theresa May. Nine members of the public were in attendance in person for the general meeting: Penny Gentry, Clay Crommett, Susan Freese, Joseph McGonigal, Shawn Brighenti, Carol Puleo, Carol Williams, Bill Clark and Sam Gentry. One member of the public attended the meeting via Zoom: Angie Strouse.

Special Presentation – Mayor Strouse presented the following residents with gift cards, thanking them for their volunteer hours and dedication to the Town of Little Creek and those residing in the town. The following people were recognized and presented with gift cards in appreciation for their service: Carol Williams, Susan Freese, and outgoing commissioner Jason Arrington.

The meeting minutes from the previous month were electronically sent to the commissioners for their review prior to this meeting. These minutes were also made available to all in attendance as hard copies. A motion was made by Commissioner Hegman and seconded by Commissioner D. May to accept the minutes as received from the secretary/clerk. The motion was put to a full board vote where it was passed unanimously.

The Treasurer's report covering the period from February 4, 2025, to March 3, 2025, was sent in electronic form to the Commissioners prior to the meeting for review. The report, and the list of current bills, was presented in printed form to those in attendance. Since there were no questions posed by the residents, Commissioner T. May made a motion to accept the report as presented and to pay the current bills. The motion was seconded by Commissioner D. May. When put to a full vote by the board it was passed unanimously.

Committee Reports

- a) **Planning Commission** – Carol Williams and Commissioner Arrington
 - Nothing new to report.
- b) **Parks and Recreation** – Commissioner Hegman
 - Upcoming event: Easter Egg Hunt scheduled for April 20, 2025 at noon.
 - i) **Dog Park** - Mr. Hegman/Ms. Freese
 - Nothing new to report.
- c) **Code Enforcement** – Commissioner Strouse
 - Lean-to became a garage and received approval from the County. Needs to be researched.
 - Time to send a letter to the Tow Yard and to several properties giving 30-day notice to clean up or contact the Town concerning a time frame when these properties will be bought back to compliance with Town code.

- d) **Little Creek Fire Company Report** – President Frazier/Chief Scott Bundek
 - New VP of Fire Company is Jason Arrington.
 - New building is on hold due to cost. Quote was too high to build at this time. (\$20 million)
 - The inside of the existing building is being renovated. The expected time of completion is scheduled for May of 2025.

Old Business –

- a) **Northern / Southern Flood Study** - Commissioner Strouse
 - The February 20, 2025 meeting with the Air Force Base was attended by Mayor Strouse. It was disclosed that the base has set aside funds in the amount of \$1 million to be used for the flood proofing of the Town of Little Creek.
 - It was determined that there is too much silt on the Jarman property to access the ditch.
 - The cost of the project to improve the stormwater drainage system from the North end of town to the South end of town is \$34,000.00.
 - The next scheduled meeting with the AFB will take place on March 4, 2025.
- b) **ORPT** – Commissioner Strouse
 - At the time of this meeting the Town is still waiting for a quote/bid from Kent Construction.
 - Asking for an extension beyond June or July to use the funds from this grant to complete the projects planned.
 - Pending projects have been extended as possible Eagle Scout Projects and possible sources of community service hours to the Scout Troops and Eagle Board in the area.
- c) **Kent County Grant** – Commissioner Strouse
 - This grant will be used for a bathroom to be used during events at the park and town hall.
 - The cost of the bathroom will cost \$120,000.
- d) **Pedestrian Study** – Commissioner Strouse
 - Looking at all possible solutions. Once all possibilities have been researched there will be another public meeting to go over the findings and explore the options.
 - No municipal elections will take place on Saturday, March 1, 2025 because only one person intends to run to maintain his current seat on the board.
- e) **Municipal Elections** –

There was no election and there is still a vacant seat of the Board of Commissioners. Ballots were filled out by the Board members for the elected offices.
- f) **Well Testing** – Commissioner Strouse
 - The second round of testing has begun.
- g) **Town Building Permit Increase** – Commissioner Strouse
 - There is no set fee in the Town charter for building permits. There is also nothing to keep Town Council from setting a new fee.
 - A motion was made by Commissioner Hegman and seconded by Commissioner D. May to raise the Town building permit fee from \$10.00 to \$50.00 with an effective

- date of April 1, 2025. The motion was put to a full vote of the Board of Commissioners where it passed unanimously.
- Legal notice needs to be drafted and posted in the town.

New Business – Commissioner Strouse

a) **Results of Ballots**

- The results of the ballots for elected positions on the Town of Little Creek Board of Commissioners for the current period are as follows:
Chairperson – Ed Strouse
Treasurer – Adrienne Hegman
Secretary/Clerk – Theresa May
- A motion was made by Commissioner T. May to accept the ballot results as stated. This motion was seconded by Commissioner D. May and put to the full Board for a vote where it was passed unanimously.

- b) Next scheduled Town Council Meeting will take place on April 7, 2025.

Public Comment

- Rocks displaced from driveways to sidewalks was brought to the attention of the Board as a concern when walking through town. Answer: There is not much to be done concerning the displaced gravel/rocks on the sidewalks.
- Residents asked if there is designated Spring Clean-up Day scheduled at this time. Answer: There is not a day specified for Spring Clean-up at this time. However, it was agreed that the town will look at scheduling this event later in the Spring.

Adjournment

A motion to adjourn the meeting was made by Commissioner Hegman and seconded by Commissioner D. May. Motion was carried, and the meeting officially ended at 7:29 pm.

Respectfully submitted,

Theresa May

Secretary