

Town of Little Creek Council Meeting Minutes for May 6, 2024

The meeting of the Little Creek Town Board was called to order at 7:00 pm by Mayor Edward Strouse. Three Commissioners were present in person and one Commissioner was present via Zoom call. Commissioner May declared that four out of five members of the Board of Commissioners were present therefore, the Town Council had a quorum and was free to conduct business and begin the meeting. The four members of the Board of Commissioners present for the Town of Little Creek Council Meeting: Commissioner Edward Strouse, Commissioner Adrienne Hegman, and Commissioner Dennis May, and Commissioner Theresa May. Five members of the public were in attendance in person for the general meeting: Joanne Sullivan, Susan Wehner, Clay Crommett, Susan Freese, and Tom Johnston. Three residents and one Commissioner attended the meeting via Zoom: Commissioner Adrienne Hegman, Angie Strouse, Carol Williams, and Bill Clark. Commissioner Theresa May declared that four out of five Board Members were in attendance therefore there was a quorum and the Town Council was free to conduct business and begin the meeting.

The meeting minutes from the previous month were electronically sent to the commissioners for their review prior to this meeting. These minutes were also made available to all in attendance as hard copies. A motion was made by Commissioner Hegman and seconded by Commissioner Dennis May to accept the minutes as received from the secretary/clerk. The motion was put to a full board vote where it was passed unanimously.

The Treasurer's report covering the period from April 1, 2024, to May 6, 2024, was electronically shared to the members of the Board of Commissioners prior to the meeting. The report was read to the those in attendance by Commissioner Theresa May. Since there were no questions posed by the residents, Commissioner Theresa May made a motion to accept the report as presented and the motion was seconded by Commissioner Dennis May. When put to a full vote by the board it was passed unanimously.

The current bills were included in the Treasurer's report was made available electronically to the members of the Board of Commissioners prior to the meeting and the bills were read to those in attendance by Commissioner Theresa May. There were no questions from the residents in attendance. The formal motion to pay all the current bills was made by Commissioner Dennis May. This motion was seconded by Commissioner Theresa May and put to full board for a vote. The Board unanimously passed the motion to pay the current bills.

Committee Reports

- a) **Planning Commission** – Carol Williams and Commissioner Arrington
 - On 4/17/24, a permit request was submitted by John Tribbitt to the Town of Little Creek for approval to conduct a Lot Line Adjustment for the property located at 135 Main Street. Mayor Strouse collected the \$10.00 permit fee from Mr. Tribbitt.
- b) **Parks and Recreation** – Commissioner Hegman
 - Movie Nights in the Park will resume on May 25, 2024. A flyer with the dates and movies to be played will be posted in town. There will be two movie nights in June, two in July and one in August.

- i) **Dog Park** - Mr. Hegman/Ms. Freese
 - Susan Freese reported that one of the two new pumps was donated by Edgewater Drilling and the Town bought the second pump. She also reported that she installed the pavers and got rid of the wasps that were a potential problem at the dog park.
- c) **Code Enforcement** – Commissioners Theresa and Dennis May
 - The County was notified of the code violations for 380 Main Street and is slated to send an inspector out to re-inspect the property.
 - County inspections have been conducted to both of the Angwin properties.
 - The owner of the property located at 111 Main Street is working with the code enforcement team to resolve the issues with potential flooding of adjacent property. This will continue to be investigated in order to determine where the water derives from and why it is settling at a specific location. There is evidence to suggest that water table levels are rising and this could potentially be part of the issue in this area.
 - The concerns presented by Sam and Terry Gentry concerning conditions along the fence separating their property and their neighbor were investigated by the Town Code Enforcement team. Pictures were taken during heavy rains and during dry conditions. At the present time no evidence has been found that suggests the trench is creating wetter conditions on the Gentry property due to the trench and there is also no evidence to suggest that the liquid running through the trench is waste water. The team will continue to monitor the situation and investigate any future concerns.
- d) **Little Creek Fire Company Report** – President Frazier/Chief Scott Bundek
 - No report.

Old Business –

- a) **Northern Flood Study** - Commissioner Strouse
 - The award letter has been received. There is a need to extend the 3-year performance. There is also a need to make a scope change as the Jarman property is no longer an option on the table. Verdantas suggested acquiring the Lebeau property as the Lebeau family is willing to sell to the Town. This property is located on Carson Lane and extends to Snooky Gafford's house. Air Base funds are also available to be used for the purchase. The Nature Conservancy is conducting the appraisal. The Town would own the property and accept responsibility for maintaining the property.
 - FEMA Grant: The Town has to front the money and then get reimbursed the expenses. The Nature Conservancy may assist with providing the money up front for the project. It is going to cost \$1.8 million to complete this project.
- b) **ARPA** – Commissioner Strouse
 - Unchanged from last month's meeting minutes.
- c) **Southern Flood Study** – Commissioner Strouse
 - Everything is in place to move forward. This is a \$1.4 million project.
- d) **ORPT** – Commissioner Strouse
 - Only one of the three companies contacted has come back with a bid for the proposed projects covered by this grant. The bid submitted exceeded the set budget by \$5,000.
- e) **Cameras for Town Hall and Park** – Commissioner Strouse

- The Town has paid for the cameras and is working toward getting them installed.
- f) **Stop Signs** – Commissioner Strouse
 - Stop signs are scheduled to be installed on May 13, 2024.
- g) **Spigots at Town Hall** – Commissioner Strouse
 - Messina came out to look over the proposed project to install the two spigots at Town Hall that were approved for installation at the April Town Council Meeting. At the time of this Town Council Meeting a quote had not yet been received from the company concerning the price for this project.

New Business – Commissioner Strouse

- 1) A letter requesting consideration of annexation for the Village Inn property south of Town was submitted to Council. The property, located at 3726 Main Street is not contiguous so it does not fit into our Land Development Ordinances. The subject was discussed at the Town Council meeting where a motion was made by Commissioner Hegman to deny annexation. This motion was seconded by Commissioner Theresa May and thirded by Commissioner Dennis May. The request was put to the Board of Commissioners for vote and it was unanimously voted against. The reasoning behind the denial was that this annexation does not provide any benefit to the Town as the property is not contiguous. The vote against annexation being unanimous, it was agreed that a letter explaining the Board's decision be drafted and sent to the requesting party. Commissioner Theresa May will draft and mail the letter.
- 2) The Post Office door needs to be repaired.
- 3) The Town Wide Yard Sale was postponed due to rain. The scheduled rain date is Saturday, May 18, 2024.

Public Comment

- No public comment.

Adjournment

A motion to adjourn the meeting was made by Commissioner Theresa May and seconded by Commissioner Dennis May. Motion was carried, and the meeting officially ended at 7:39 pm.

Respectfully submitted,

Theresa May

Secretary