

## Town of Little Creek Council Meeting Minutes for April 1, 2024

The meeting of the Little Creek Town Board was called to order at 7:02 pm by Mayor Edward Strouse. Three Commissioners were present in person and two Commissioners were present via phone call-in. Commissioner May declared that five out of five members of the Board of Commissioners were present therefore, the Town Council had a quorum and was free to conduct business and begin the meeting. The four members of the Board of Commissioners present for the Town of Little Creek Council Meeting: Commissioner Edward Strouse, Commissioner Jason Arrington, Commissioner Adrienne Hegman, and Commissioner Dennis May, and Commissioner Theresa May. Five members of the public were in attendance in person for the general meeting: Sam Gentry, Penny Gentry, Thomas Johnston, Clay Crommett, and Tom Antonio. Commissioners Theresa May and Dennis May attended the meeting via phone call-in and one resident, Andrew May, attended the meeting through three members of the public attended the meeting through phone call-in. Three residents attended the meeting via Zoom: Angie Strouse, Carol Williams, and Bill Clark. Commissioner Strouse declared that all five Board Members were in attendance therefore there was a quorum and the Town Council was free to conduct business and begin the meeting.

The meeting minutes from the previous month were electronically sent to the commissioners for their review prior to this meeting. These minutes were also made available to all in attendance as hard copies. A motion was made by Commissioner Hegman and seconded by Commissioner Arrington to accept the minutes as received from the secretary/clerk. The motion was put to a full board vote where it was passed unanimously.

The Treasurer's report covering the period from March 4, 2024, to April 1, 2024, was electronically shared to the members of the Board of Commissioners prior to the meeting. The report was available to those in attendance as hard copies. Since there were no questions posed by the residents, Commissioner May made a motion to accept the report as presented and the motion was seconded by Commissioner Arrington. When put to a full vote by the board it was passed unanimously.

The current bills were included in the Treasurer's report was made available electronically to the members of the Board of Commissioners prior to the meeting and in hard copy form to those residents in attendance. The formal motion to pay all the current bills was made by Commissioner May. This motion was seconded by Commissioner Arrington and put to full board for a vote. The Board unanimously passed the motion to pay the current bills.

### Committee Reports

- a) **Planning Commission** – Carol Williams and Commissioner Arrington
  - No new permits or applications have been received at the time of this meeting.
- b) **Parks and Recreation** – Commissioner Hegman
  - Egg hunt went well. Thank you to the Fire Department and Heidi, Katie and Adrienne who were instrumental in organizing and running this event for the Town.

- i) **Dog Park** - Mr. Hegman/Ms. Freese
  - Susan Freese contacted Edgewater Well Drilling concerning the replacement pumps for the Dog Park. The cost of the replacement pumps will be \$70 per pump and will be installed this week.
- c) **Code Enforcement** – Commissioner Strouse
  - The following properties were sent certified letters concerning code violations and failed to sign for the letters: 316 Main St, 326 Main St
  - 380 Main St will be sent a certified letter and will have 30 days from the date of mailing to comply with codes. All three properties will be turned over to the County for code enforcement.
- d) **Little Creek Fire Company Report** – President Frazier/Chief Scott Bundek
  - New ladder truck is in town along with the new command vehicle. Still have the old ladder truck, but want to sell it.
  - Planning for the new Fire Station building continues.

#### **Old Business –**

- a) **Northern Flood Study** - Commissioner Strouse
  - Still waiting for permission to survey Jarman property.
  - Three engineering firms have been contacted in an effort to begin acquiring bids for work on Northern Flood Mitigation Project. Verbal approval given for project but nothing is in writing at the time of this meeting.
- b) **ARPA** – Commissioner Strouse
  - \$10,000 available and will use some of these funds to buy and install security cameras at the Dog Park and Town Hall.
- c) **Southern Flood Study** – Commissioner Strouse
  - Everything is in place to move forward.
- d) **ORPT** – Commissioner Strouse
  - The Town is waiting for the final agreement to be signed. The \$25,000 Town contribution will be covered by CTF funds. This project will focus on the original plans that were made prior to discussing the addition of a Pickle Ball Court. The Town will have to cover the costs first.
- e) **Cameras for Town Hall and Park** – Commissioner Arrington
  - Commissioner Arrington will be purchasing the cameras for these areas using the Town Credit Card.
- f) **Well Testing** – Commissioner Strouse
  - Not all of the wells in Town tested positive.
- g) **Stop Signs** – Commissioner Strouse
  - DelDOT lost the Town's check for the purchase and installation of the Stop Signs. When the check was found again, DelDOT claimed they did not have the people to spare to complete this job. Mayor Strouse contacted Representative Buckson and Levy Court Commissioner Pepper. Both agreed the response from DelDOT was not acceptable. They reached out to DelDOT. The Town approved putting in our own Stop Signs if permitted to do so. Signs need to be installed by August at the latest.

## **New Business – Commissioner Strouse**

- 1) Mayor Strouse asked for approval to install two spigots at Town Hall. One would be placed at the back of the building and the other would be placed at the front of the building. The spigots would be keyed so that they could only be accessed by someone with a key. A motion was made by Commissioner Hegman to install the spigots and the motion was seconded by Commissioner Arrington. When put to a full vote of the Board of Commissioners it was passed unanimously.

## **Public Comment**

- Tom Antonio brought up the Village Inn. The new renovations have increased its value to \$568, 000.
- Tom Johnston brought up the situation with his neighbor and asked about sending a certified letter. Commissioners Theresa and Dennis May will verify address and send a letter to the owner of the property.
- Carol Williams brought up a concern with Robel property on Main Street. A letter concerning the side of the current building that does not have a kitchen or a bathroom. Work is being done to the interior of the house and the owner has not applied for or received any permits to do the work being done. If the single-family home is being made into a duplex without making the needed changes and obtaining the proper permits the violations will need to be sent to the County for code enforcement.
- The Tow Yard permit sunsets in February of 2025. Mayor Strouse is going to ask the Town Solicitor to craft a letter six months prior (August) to the date of the permit sunset. No new permit will be issued and the current permit will not be eligible for renewal.

## **Adjournment**

A motion to adjourn the meeting was made by Commissioner Arrington and seconded by Commissioner Hegman. Motion was carried, and the meeting officially ended at 7:39 pm.

Respectfully submitted,

Theresa May

Secretary