

Town of Little Creek Council Meeting Minutes for February 5, 2024

The meeting of the Little Creek Town Board was called to order at 7:01 pm by Mayor Edward Strouse. Four Commissioners were present in person. Commissioner May declared that four out of four members of the Board of Commissioners were present in person, therefore, the Town Council had a quorum and was free to conduct business and begin the meeting. The four members of the Board of Commissioners present for the Town of Little Creek Council Meeting: Commissioner Edward Strouse, Commissioner Jason Arrington, Commissioner Adrienne Hegman, and Commissioner Theresa May. Eight members of the public were in attendance in person for the general meeting: Dennis May, Penny Gentry, Carol Puleo, Ken Frazier, Jim Woznicki, Joanne Sullivan, Thomas Johnston, and Joseph McGonigal. Four members of the public attended the meeting via Zoom: Angie Strouse, Carol Williams, Susan Freese, and Bill Clark.

The meeting minutes from the previous month were electronically sent to the commissioners for their review prior to this meeting. These minutes were also made available to all in attendance as hard copies. A motion was made by Commissioner Hegman and seconded by Commissioner Arrington to accept the minutes as received from the secretary/clerk. The motion was put to a full board vote where it was passed unanimously.

The Treasurer's report covering the period from January 8, 2024, to February 5, 2024, was presented as hard copies to the members of the Board of Commissioners prior to the meeting. The report was presented in printed form to those in attendance and read aloud by Commissioner Hegman. Since there were no questions posed by the residents, Commissioner May made a motion to accept the report as presented and the motion was seconded by Commissioner Arrington. When put to a full vote by the board it was passed unanimously.

The current bills were distributed to the Council members as hard copies and in print form to attending residents. The formal motion to pay all the current bills was made by Commissioner Arrington. This motion was seconded by Commissioner May and put to full board for a vote. The Board unanimously passed the motion to pay the current bills.

Committee Reports

- a) **Planning Commission** – Carol Williams and Commissioner Arrington
 - Nothing new to report
- b) **Parks and Recreation** – Commissioner Hegman
 - Nothing new to report.
 - i) **Dog Park** - Mr. Hegman/Ms. Freese
 - Nothing new to report.
- c) **Code Enforcement** – Commissioner Strouse
 - The following properties were sent certified letters concerning code violations:
 - 380 Main Street
 - 326 Main Street
 - 316 Main Street
 - A new complaint was filed concerning a property located on Lowe Street.

- d) **Little Creek Fire Company Report** – President Frazier/Chief Scott Bundeck
- New Command Vehicle is in and housed in Bay 2. In April, the new vehicle will be outfitted.

Old Business –

- a) **Northern Flood Study** - Commissioner Strouse
- Still waiting for FEMA Award Letter. An agreement was reached for the Town's matching funds to be paid with CTF. A CTF check in the amount of \$99,000.00 is being sent toward the project.
 - In keeping with the State Laws, Mayor Strouse is securing 3 competitive bids prior to hiring a company to do the work.
 - Still waiting for permission to conduct an appraisal for the Jarman property.
- b) **ARPA** – Commissioner Strouse
- \$10,773.00 available
- c) **Southern Flood Study** – Commissioner Strouse
- The next scheduled meeting concerning survey results and recommendations will take place via Zoom call and is scheduled for March 13, 2024.
- d) **ORPT** – Commissioner Strouse
- The agreement with ORPT and the Town of Little Creek has been signed. The other required papers have also been signed and submitted. The Town is working through the process to secure the \$30,000 additional CTF funds toward amount needing to match.
- e) **Cameras for Town Hall and Park** - Commissioner Arrington
- A decision will be reached concerning purchase and installation of cameras for Town Hall and the Park areas by the March 4, 2024 meeting of the Town of Little Creek Board of Commissioners.
- f) **Well Testing** – Commissioner Strouse
- Not all of the testing of wells was completed at the time of this meeting. Results to date show that the issue is not widespread in the town. Still awaiting results on the levels of forever chemicals. The next meeting will be held March 7, 2024.
- g) **Future of Town Board of Commissioners** – Commissioner Strouse
- As of this Town Board of Commissioners meeting, four letters of intent to run for an open seat on the Town Board had been received by Mayor Strouse. Therefore, there is no need to hold a formal election and new commissioners will be inducted to the Board at the March 4, 2024 Town Council meeting.
- h) **New Tax Assessments** – Commissioner Strouse
- The letters have been sent regarding the new property taxes. Any residents who have not received their notification letters should contact the office of taxation and ask this be sent to them via email. Appeals are taking place now and new rates cannot go into effect until all appeals have been heard.

New Business – Commissioner Strouse

Public Comment

- Carol Puleo has books to replenish the Book Box. It was suggested that they be kept in Town Hall until they are needed.
- Carol Williams and Bill Clark asked permission to put down stripping on the current basketball court for the purpose of creating a pickle ball court. They would like to offer weekend clinics for learning how to play the game. A motion was made by Commissioner Arrington to grant permission for this request and Commissioner May seconded the motion. When put to the full board for a vote, it was passed unanimously.

Adjournment

A motion to adjourn the meeting was made by Commissioner Arrington and seconded by Commissioner Hegman. Motion was carried, and the meeting officially ended at 7:28 pm.

Respectfully submitted,

Theresa May

Secretary