

Town of Little Creek Council Meeting Minutes for September 11, 2023

The meeting of the Little Creek Town Board was called to order at 7:00 pm by Commissioner Jason Arrington. Three Commissioners were present in person. Commissioner May declared that three out of four members of the Board of Commissioners were present in person, and one was in attendance via Zoom; therefore, the Town Council had a quorum and was free to conduct business and begin the meeting. The three members of the Board of Commissioners present for the Town of Little Creek Council Meeting: Commissioner Jason Arrington, Commissioner Adrienne Hegman, and Commissioner Theresa May. Commissioner Edward Strouse attended the meeting via Zoom. Five members of the public were in attendance in person for the general meeting:

Dennis May, Joanne Sullivan, Christian Wessells, Clay Crommett, and Sue Freese. Three residents attended the meeting via Zoom call: Carol Williams, Bill Clark, and Carol Puleo.

The meeting minutes from the previous month were electronically sent to the commissioners for their review prior to this meeting. These minutes were also made available to all in attendance as hard copies. A motion was made by Commissioner Hegman and seconded by Commissioner Strouse to accept the minutes as received from the secretary/clerk. The motion was put to a full board vote where it was passed unanimously.

The Treasurer's report covering the period from August 7, 2023, to September 11, 2023, was presented as hard copies to the members of the Board of Commissioners prior to the meeting. The report was presented in printed form to those in attendance and the residents were given the opportunity to look the document over and the floor was opened for any questions. Since there were no questions posed by the residents, Commissioner Strouse made a motion to accept the report as presented and the motion was seconded by Commissioner May. When put to a full vote by the board it was passed unanimously.

The current bills were distributed to the Council members as hard copies and in print form to attending residents. The formal motion to pay all the current bills was made by Commissioner Hegman. This motion was seconded by Commissioner May and put to full board for a vote. The Board unanimously passed the motion to pay the current bills.

Committee Reports

- a) **Planning Commission** – Carol Williams and Commissioner Arrington
 - Nothing new to report
- b) **Parks and Recreation** – Commissioner Hegman
 - Nothing new to report
 - i) **Dog Park** - Mr. Hegman/Ms. Freese
 - A donation was received in the amount of \$1,000, from Mr. Centa, for the purpose of maintaining the pumps at the dog park. These funds will allow Council to find better pumps for the park. The council will continue to research options to replace existing pumps.

- c) **Code Enforcement** – Commissioner Strouse
 - Tall grass at a property located on Bell Street
 - Contacting the Town Solicitor to determine responsible party when more than one person/family has ownership of a property, and the renters are in violation of Town Codes (i.e., land vs. dwelling).
- d) **Little Creek Fire Company Report** – President Frazier/Chief Scott Bundek
 - No representative was present, and no new report was provided.

Old Business – Commissioner Strouse

- a) **Northern Flood Study** - Commissioner Strouse’s designee
 - A notice was received about the award letter. \$1.7 million from FEMA to implement the plan. Currently, the distribution of all FEMA Emergency Funds is on hold, due to recent natural disasters within the nation. The council will continue to work with State Senators and Representatives moving forward.
- b) **ARPA** – Commissioner Strouse
 - The Council will continue to hold onto the remaining ARPA funds toward the designated improvements to the community.
- c) **Community Partnerships** - Commissioner May
 - Nothing new to report.
- d) **Southern Flood Study** – Commissioner Strouse’s designee
 - The study has begun. Surveyors were in Town surveying the area.
- e) **ORPT** – Commissioner Strouse
 - In phase 2 of the grant process. Mayor Strouse will reach out to learn the next steps in the process for obtaining this grant.
- f) **Cameras for Town Hall and Park** - Commissioner Arrington
 - The Little Creek Town Council is continuing to research cameras for placement in the park and outside Town Hall.
- g) **Traffic Calming** – Commissioner Strouse
 - The stop signs for the intersection of Main Street and Port Mahon Road have been approved. The quote from DelDOT is \$3,000. Eric Buckson plans to assist the Town by providing CTF funding toward paying for the new stop signs. An agreement has already been signed regarding this arrangement.
- h) **Hole at Bridge** – Commissioner Hegman
 - The hole was filled on 8/8/2023.

New Business – Commissioner Strouse

No new business.

Public Comment

- The property located at 326 Main Street has changed ownership. Ed Angwin purchased this property. The back taxes on that property were paid to the Town of Little Creek at the time of the sale. The Town is still awaiting the letter of notice concerning the change of deed.
- Overgrown sidewalks in town need to be addressed. Property owners are responsible for maintaining the sidewalk in front of their property.

Adjournment

A motion to adjourn the meeting was made by Commissioner Hegman and seconded by Commissioner May. Motion was carried, and the meeting officially ended at 7:26 pm.

Respectfully submitted,

Theresa May

Secretary