

March 1, 2021

The meeting of the Little Creek Town Board was called to order at 7: 01 pm by Mayor Glenn Gauvry. Three Commissioners were present, Judy Hegman, Stacy Hoffer and Penny Gentry and 9 townspeople, Carol Williams, Bill Clark, Susan Freeze, Joanne Sullivan, Susan Freeze, Doug Hegman, Carol Pauleo, Theresa May.

The minutes of previous meeting were accepted in written form and a motion was made by Judy and seconded by Stacy to accept the minutes after corrections. Motion carried.

Judy read the Treasurer's Report and a motion was made by Stacy and seconded by Penny to accept the Treasurer's Report. After corrections subtract \$3 service charge from General Fund. Motion carried

Judy read a list of bills. A motion was made by Stacy and seconded by Penny to pay all bills. Motion carried

COMMUNICATIONS

Carol Williams had a question from Dish Network, Yvonne Mureall, SBa Communications, about co-locate on Tower. Looking for zoning information. Sba pays Town Taxes. Fire Company getting money for Tower, monthly rent, or they use to get money. Company who was using Tower abandoned it. Carol will contact Scott/Kenny about tower.

Email from David Edgell reference Report for Planning Office.

Erwin Fogerty, U of D Design Studio team traffic calming. Sent postcard to everyone in Town as to what is going on 4/9-30. Let them know what is going on. Get addresses for residents.

OLD BUSINESS

Ask for help with oversight of Dog Park. Dogs are there every day, any ideas – need Friends Group. Need advocate to lead them. Aerate and reseed both Big and Little Dog sides– close park maybe for at least 2 weeks first of March or up to a month. Mike Little will fill in holes. \$1600 to reseed, one estimate. Mike Little helping with getting someone. Need someone bonded and insured. Mike got someone with estimate of \$600 for reseeding.

Judy sent 4 certified letters. Carol sent out 2

Dennis not on call. Letter that Bill wrote to do going to Solicitor, Bailey property. Passed on along with photos of property to Barrett aide. Visual to show what it looks like from the air and on Street. Robles property attempting to clean up trash, but not doing a very good job, do have service. Efrin Robles to Glenn is unhappy let Robles know. Glenn will remind him about trash in the back. Whitmore property no one has heard anything and there are cars missing. Cars not in front yard. Letters are getting attention. Not sure about other stuff.

Judy can Jayne certified letter about back taxes. Owes for 2 or 3 years. Copy Kyle Dunkle no Town is sending bill. May 26 & 27 dates for trial. Glenn asked Kyle about 6 month period in ordinance. Checking on procedural issues redid Ordinance in October and 6 months would count. Already sent through discovery and looking into what can be done seen nothing has been done in 6 months and back taxes may help. Over 4 years. Taxes are \$63/year with interest up to \$400

Stacy has ordinances. Some parts are .pdf difficult to read. Land use change – October change. Section 14 needs work. Land Development Ordinances is the area where we need thing to be added. Searchable needed and have linked table of contents, FEMA flood Plain move to Land Use. Some wording is inconsistent. Need to make ordinances consistent. Keep changes in red and can let people know what we are changing. This is a mostly a non-searchable document. This is something that will be helpful to Dennis and anyone else who is looking for something in the ordinances. Land Use ordinance is mostly searchable. 2 things to be inserted, Definitions and Table. What Stacy is doing is not contradiction with what U of D is doing. They were reviewing the ordinances and found a number of areas that needed clarification and some inconsistencies.

Making a change to the section for our economic zone. Meeting with Jennifer, U of D team, last week and this Friday. Taking all the work that had been done with Joe property and pattern book that was put together building in language into ordinances to show people what colors, styles, etc to use. Jennifer is trying to see how other Town's have handled aesthetic type issues and found no code throughout the country, even in the Town of Lewes, where they dictated how they wanted things to look. Trying to get if to go along with the pattern book and the Comprehensive Plan. Joe is support of this and she is working on building in language for the east side of what street across from Cavaliers which is not developable but can be used for temporary use, and temporary use will be according to what is going on the West Side, the micro retail, produce stand, Farmer's Market, putting in language to tighten up issues with what we want as a town. Looking at DelDOT issues, people pulling out into the street from either side, developing language for people using the temporary space and working with DelDOT to get language. Working on Cavaliers property, which Joe would like to buy. If he, cannot make sure how property is developed to dovetail into what is being done on the east side of the street and what Joe is doing with his property. Similar type of theme, similar type of structure, similar type of concern having to do with water, electric, flood plain ordinance compliance. Making sure make sure that people who buy Cavaliers know what the Town wants going along the riverfront. Ultimate riverfront that is walk able to make like Milford so whoever buys that property submit plans on how to address waterfront area. Master Plan addresses trails that go through Town there will be a trailhead by River and a trailhead by Stone Tavern and a trailhead by the Dog Park, and the owner would have to be mindful of the fact that their property could be used as a beginning point an end point and a traverse in terms of trails that could be used by bikers and pedestrians through the area. This is a lot of work and she is trying to do is to protect what we have with what we ultimately want, gives tools to the buyer and for Carol to be able to issue permits, there would be no gray area and buyers would know they have to be in compliance and what would need to be done. Would not interfere with what Stacy is doing, not addressing Stacy's point but

in the future could take what Stacy has down and what they are doing and merge into 1 document. Showed Glenn what she has been working on it quite a bit of work. Bill noticed that for the amendment for nonconforming use has been changed from 12 months to 6 months, not sure who did it, but it is changed. Date on the ordinance is wrong need to correct date, October 2020. Let Stacy know what to change and where, needs to change two things. Glenn forwarded changes to Jennifer and Stacy will forward to Jennifer with links.

Dog Park – nothing more than seeding. Close down when get ready to seed and Mike to fill holes maybe 2 weeks. Glenn put on website need to correct dates. Doug has relayed to people that Park will be closed for maintenance. Need to reach out people who are going there that we need help. Keep thanking and giving donations but not volunteering to help. Glenn is constantly asking for money or help. Doug is getting tired, always doing work. Get Doug to ask for help from regulars or if any ideas. Some people offer suggestions but no help. Everyone enjoys the Park, but no one interested in helping. Put up sign to develop Friends Group of people who would be interested in maintaining it and need leader. Put someone's number down for people to call for group. Other towns have a Friends Groups. The original group fell apart have some names not sure if they are coming to park. Friends Group needs someone to lead; they will do the work and keep things moving. Maybe go to SPCA if anything they could take advantage of Dog Park, benefit them and help with the Dog Park, ask them for help. They have small facility see if there is so something they/town could do with park could use in some way to benefit them and maybe their volunteers could help with the oversight maybe form a partnership. Susan Freeze will talk to them and tell them they could do events there. Form partnership with them take care of things for Town and can use Park for their events

Susan talked to Sherriff. Sale and Auction nothing in writing. They referred her to County, told her County should have something. She called County 10 times has not spoke with anyone yet. As soon as they open will go there and speak with someone. Letter to Solicitor about Bailey property and start leaning on that direction. Lawyer should know procedure on how to address Bailey property. Give insight as to how to handle others. Have until day of auction to pay back fines, etc, attorney should know procedure on what to do.

Glenn reached out to Alan Angel, but so far always seems to be a process that needs to be navigated. Everyone wants money. Moving forward Carson has bigger things. Jockey for position then they have to prioritize. Don't want to go to Carson for small things when we need him for bigger things. Town can take care of the small things. Last time reached out to County for basket ball court in grant process to go through to get money. Ed Strouse will be there for a Board meeting and if someone can give him what the Town is looking for he may be able to find out something. Susan give Ed info for Sheriffs sale and grant for Parks and Ed will look into grant for Basketball Court. If Parks people could put in new basketball stuff it would be nice.

Joe Petrolius not available. All permits finished. Will start stocking within next 2 weeks, not sure of opening date. Good to go with State/County. Working with U of D CRD Team, pattern booklet is a go micro retail stores being built. Pitch of roof, wanted in keeping with Town architecture, the roofs are removable. Keep the pitch wanted.

Scott – Burn for Cavaliers will be March 13.

Tow Yard – Court date May 5/26-27.

Rental fees – nothing more done. Needs to be done. Need them to give their money. Owe for last year and this year and fines for failure to pay. Stacy will write letter and send out letters what is due for fees and include fines. Wrote form letters 2 gave responses. Get fee within 30 days and if not fine will be added to taxes. Hard deadline need to pay. Will turn over to collection agency, Town will lose money, but turn deadbeats over to them and let them handle. Those that are not rentals will respond pretty quickly. Public health issue due to trash. Send out letter stating they owed \$250 plus \$500 due within 30 days, last years and this year, will be turning over to collections/attorney and fees we incurred with collections and legally will be added. State will be turned over to collections or attorney. Rent they are charging the Town fee is approximately \$40/month to cover rental fee. Money working a lot, but they charge \$1000/month. Send regular mail. Send letters to Stacy no change from previous mailings. Judy will get Stacy a list.

Website – pattern booklet uploaded.

Traffic calming measures 4/9-30 are on website. Meeting with DelDOT and U of D on 2/26 at Little Creek Grill and walked Town, quite impressive what they are going to do about \$25,000 grant for pop-ups. DelDOT putting in time for free. Looking at different things they will help slow traffic down in Town, part of a test, and as a result of the test will ultimately decided what we put in money for to install in permanent manner. Temporary 2 crosswalks, one at Deli and 1 and Cavaliers, 1 as Post Office, 2 bump-outs, painting over lines with different colors (gray). Clay work on measuring traffic flow. Little Creek Traffic Engineer. Has 2000 cars/day, majority speeding, data tracking through demo. See if notices a difference.

Air Quality issue meeting on 2/25 with DNREC, DelDOT and U of D team on issues vehicular and air planes, maritime traffic contribute particulates included a number of issues. DNREC independent person Russell Zurbow from PA. DNREC reached out them he contacted Glenn and put monitors through Town. Need 8 additional people and need someone at north end of Town. Monitors are not big. Need internet access to allow data to go to data collection point. Makes no difference if 3 people in a row have monitor, can measure air flow. Come in at the end of March to put in. Almost own air monitor, constantly collecting data. His website is Cleanair.org. Glenn will look into some on back street to volunteer. Stacy will do. Will not monitor for toxicity ag/ mosquito/ spraying. Particulate matter size does matter. After traffic calmed particulates will increase when below 50 mph vehicles do not perform as well and produce more airborne particulate matter. Would rather address speeding, which could kill someone over the particulates. Remove those that should not be going through Town. DelDOT sent through codes can remove 4 axle vehicles from coming through Town. Local traffic, what is it? Helping because New Castle is ticked off about this too so will able to piggy back off of them.

Storm water- digital review and saw problems. Duffield did study to determine how much it would coast to do study \$49,000. Have money Rep. Carson will give money, to U of D give

money and grant they can get to pay rest of it. In next server months will Duffield doing a hydrology study of the town find out if measures U of D team proposed work and start putting those in place.

Banners – hire outside contractor to put banners up. Joe will help with finding someone to put banner up because they are part of the traffic calming measures. Glenn will get back with price. Fire company cannot be depended on so must go elsewhere.

Chickens – Carol Pauleo saw them in her yard. Chickens fly over fence. If dog catches chicken and is she responsible? No not allowed to have chickens anyway. They walk across her front yard and along back yard. Not allowed to have chickens in Town. Wanted to go on record as not being responsible for what happens to chickens. Need liaison between Town and Dennis. Email Dennis directly and ask where we are on that. Cc Glenn, major issue code enforcement need to stay on top of this. Already seeing benefits of this through town.

Town issue – Carol if she finally talks to Kent County ask about chickens and cars. Not returning calls. Has been over a month and still not calls have been returned. Ed will try and talk to someone when he goes there for a meeting, which is not related to Town issues.

Motions made to adjourn at 8:31 p.m. by Judy and Seconded by Stacy. Motion carried.

Respectfully submitted,

Penny J. Gentry
Secretary